



APPENDIX "D"
TENANT DECLARATION AND CONSENT
RENTAL HOUSING CONSTRUCTION TAX CREDIT

Company or Project Name:	MHRC Ref. No.:
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Property Owner(s):

Property Address:	Postal Code
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Tenant Rental Information

Tenant Name:

Unit #	#of Bedrooms	# of Persons living in the unit Adults Children
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Lease Start Date	<input type="checkbox"/> Annual Lease <input type="checkbox"/> Month to Month	Current Rent
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If your utilities are not included in the rent above, indicate below how much you pay monthly

Heat	<input type="text"/>	Water	<input type="text"/>	Hydro	<input type="text"/>	Other	<input type="text"/>	Total	<input type="text"/>
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Income Verification

In order to determine tenant eligibility, landlords require information regarding the household income from all tenants residing in an affordable rental unit. Household Income - Total income (before tax) from all sources for all persons in the household 18 years of age and over.

Total gross household income shall be calculated by using Line 150; Total Income on the T1 General Income Tax Form, less Line 117; Universal Child Care Benefit (UCCB). The gross household income will be further reduced by the Disability Tax Credit (DTC) when applicable. Other sources of income, such as Canada Child Tax Benefit (CCTB) and Goods and Services Tax (GST) Credit are not to be used when calculating the total household income for eligibility purposes.

- *If the tenant is self-employed, the above calculation for the most recent year's Income Tax will be used, plus the average of the three most recent years Business Activities.*
- *If the household income has changed since the most recent year's Income Tax, the average of three recent pay-stubs will be used to calculate an estimated gross annual income. If applicable, this amount will be reduced by the DTC from the most recent year's Income Tax.*

Household income must be at or below the Program Income Limit, to be eligible for an affordable rental unit.

PLEASE COMPLETE CHART TO DETERMINE YOUR TOTAL GROSS HOUSEHOLD INCOME.

	Tenant	Co-Tenant	Other Household Members
Gross household income as detailed above:			
Other income not included above (such as Employment and Income Assistance):			
INDIVIDUAL TOTALS:			
TOTAL GROSS HOUSEHOLD INCOME FROM ALL SOURCES:			

Declaration

I/We hereby acknowledge that Manitoba Housing reserves the right to request additional information and documentation to verify my/our income.

I/we hereby consent to the landlord providing the personal information contained on this form to Manitoba Housing and/or its representative(s) for the purpose of determining eligibility for the Rental Housing Construction Tax Credit.

I/We hereby certify and declare that all the information contained on this form, including income, is true and complete in every aspect.

TENANT SIGNATURE	CO- TENANT SIGNATURE	DATE
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Your personal information is collected under the authority of Manitoba Housing programs and will be used by Manitoba Housing and/or its designated representative(s) to determine eligibility for the Rental Housing Construction (RHC) Tax Credit Program. Your personal information is protected by the Protection of Privacy provisions of *The Freedom of Information and Protection of Privacy Act* (FIPPA). If you have any questions about the collection of personal information, please contact the Access and Privacy Co-ordinator at 600-352 Donald St., Winnipeg, MB or call 204-945-3025.