

## Inspection and Technical Services

### Application for Installation of Pressure Equipment

ITS 22-001

Inspection and Technical Services (ITS) is accepting electronic applications for the installation of pressure equipment in Manitoba. This applies to boilers, pressure vessels and refrigeration plants that fall within the scope of the *Manitoba Steam and Pressure Plants Act*. **Effective June 1, 2022 the following requirements become mandatory:**

*ITS BPV Form 02 - Application for Installation of Pressure Equipment* will streamline the process for scheduling inspections associated with the installation of new or replacement pressure equipment. This initiative will:

- Create consistency to ensure all required documentation is received prior to scheduling the initial inspection.
- Enable timely scheduling of inspections.
- Reduce administrative processing times for invoicing and issuing of certificates.

The application form is available for download on our website in a fillable format, <https://www.gov.mb.ca/mr/its/index.html> and shall be completed in full. The application package must include:

- All supporting documentation in .pdf format
- All supporting documentation named appropriately
- The application in .pdf format and the naming shall include:
  - Installation address
  - Equipment type (Eg. Boiler, pressure vessel, refrigeration plant)
- The subject line should read (E.g. 401 York Ave, Winnipeg – Replacement, Boiler)

The installer is required to complete all sections on page 1, along with one of the following three sections of the application form:

- F. Boiler Data
- G. Pressure Vessel Data
- H. Refrigeration Plant Data

It is imperative the installer fully completes the appropriate section, together with information related to the Pressure Relief Device(s). Incomplete application forms will be returned to the sender.

Upon completing the application form, the installation company shall sign using an e-signature and/or indicate the name of the Quality Control Manger and date the declaration. Submit the form electronically to [BPVIntake@gov.mb.ca](mailto:BPVIntake@gov.mb.ca), along with all supporting documentation. One application is required per one piece of pressure equipment.

Upon receiving the application, the intake officer will verify completion of all documents. Incomplete application forms and/or missing supporting documentation will be returned to the installer. A satisfactory application will be assigned to a boiler inspector who will:

- Review the application package; and
- Contact the installer to set a date and time for the initial inspection.

When an initial inspection is deemed satisfactory, the invoice will be mailed to the installer. Upon receipt of payment, the inspection certificate will be sent to the installer. All subsequent invoices and certificates will be issued to the parties indicated in the Billing and Owner sections on the application.

For more information regarding this application form, please contact Inspection Technical Services.